

Ohio & Erie Canalway Coalition

Safety procedures and policies regarding contactless events

Huntington Towpath Century Ride (September 12th-13th): Bicycling 101-miles outside on the Ohio & Erie Canal Towpath Trail

Number of participants: 110

Number of volunteers: 40

While the total number of estimated volunteers is 40, they will NOT be together at one time in the same place. Here is a breakdown of volunteers and their locations:

6 volunteers	Registration
2 volunteers	Set up and tear down of table, tents, chairs, finish line
2 volunteers	Putting out signs along the route
4 volunteers	Sweepers on bicycle behind the riders to provide support
2 volunteers	Water stop location
2 volunteers	Water stop location
2 volunteers	Water stop location
2 volunteers	Water stop location
2 volunteers	Water stop location
2 volunteers	SAG support,
2 volunteers	People to drive on the road following the route for rider assistance
10 volunteers	Food distribution, directly riders, sanitizing
2 volunteers	Float as needed as route progresses and can run for supplies

Registration:

Location – outside under pop-up tents

- Riders will need to pick up their bag in advance, or we can arrange to have items shipped to them.

Start of the Ride:

- Riders who are participating will need to:
 - Fill out a questionnaire for COVID-19 including self-disclosure questions on exposure
 - Have their temperature taken prior to the start of the ride.

- Riders will need to have facial coverings that they will be encouraged to wear when not on their bikes riding.
- No formal announcements or group pictures this year at the start of the event.
 - Create a pre-ride video for our riders with any announcements.
- Stagger the start for all of our riders, only allowing groups of ten to go at a time.
 - 9 groups are on 15 minute increments for rolling start
- Volunteers and staff are required to wear masks at all times.

During the ride:

- Water stops will become concession-style where the volunteers will be charge of handing out the refreshments and food options to the riders. Volunteers will be asked to wear visors, masks and gloves when handling food and refreshments, being encouraged to use hand sanitizer every 30 minutes
 - We will limit the number of flavors (chips, drinks, etc.) to make this easier. (could survey in advance what are the most popular flavors?)
 - Volunteers would need to wear visors/masks and gloves when handling food and beverages.
 - We ask that riders wear their masks when they get off their bikes.
- We will provide hand sanitizer and hand washing stations (where able) at each water stop.
- Recruit extra volunteers for more individualized attention to the riders.

During the ride- Richard Howe House:

- We will limit access to the building and only use if necessary.
- X's would be placed every six feet to ensure everyone in line is at a safe distance from one another.
- We will have tents in the Howe House parking lot to help with social distancing while allowing the riders to have some place to eat.
- We will limit the number of people in each open-air tent and once we reach the limit, no more people will be allowed under the tent.
- Once all of the riders exit tent, we will sanitize the tables and chairs before the next riders enter the tent.
- Request extra cleaning staff for this event at the Howe House and provide hand sanitizer throughout the space.
- Refreshments and food will be concession style with the volunteers handing these items out.
 - All foods and refreshments at the Richard Howe House will be pre-packaged and nothing will be left out in the open air.
 - Pre-order meals and have everyone's names on their lunches. They would have options in advance to choose from to personalize their experience.

During the ride- other:

- Volunteers will be stationed at the porta potties to ensure that the riders have hand sanitizers and supplies as needed.

Post Ride:

- All food and refreshments will be pre-packaged.
- Volunteer to make sure that we are not overcrowding and enforcing safe social distancing.
- Everyone will wear a mask and practice social distancing.
- Weather depending, may need to order large fans or water misters to cool down riders